



Field Lane
Oldswinford
Stourbridge
DY8 2JQ

Oldswinford C of E Primary School PTA



Registered
Charity No:
1096139
UK

Meeting: PTA AGM Agenda
Venue: Oldswinford C of E Primary School

Date: 08/02/2024

Attendees:

In Person: Mrs Ellie Game (OCEPS Head Teacher), Mrs Fran Woodridge (OCEPS Business Manager), Jacqui Edwards, David May (Treasurer), John Brown, Emma Carling, Emma Bailey, Zara Elliott, Kate Moore (Co-Chair), Andrea Hopkins (Co-Chair and Meeting Minutes)
Virtually (via Teams link): Caroline Hickman, Jasmin, Lucy Schike

1. Appointing New Committee

Secretary – Lucy Schike (who done a wonderful job of the social media comms) has offered to support taking meeting minutes and agendas, etc

2. Fundraising Update

Funds Raised:

November Disco – £1,031.78
Christmas Fayre – £2,842.22
Carols on Playground - £264.25

New requests for funding from school (Mrs Game and Mrs Wooldridge): the school will possibly be requesting support for lunchtime play resources and storage, for the use of all children.

Forest School payment invoice is due to go out shortly

Charity Support

The PTA agreed that, going forward, a proportion of funds raised from events will be donated to a nominated charity - which will be publicised in event comms. The school has a number of charities (who have links to the school family) which the PTA will join in supporting over the coming months.

3. Planning

- **Kids Discos (x2):** Dates to be confirmed – Andrea to check for availability with Disco Daddy for Tuesdays or Thursdays.
- **Summer Fayre:** date pencilled in - 23/06/24 (13.30-15.30)
- **Mrs Wooldridge to send out a poll to gauge interest in a parent only event possibly to include:**
 - o **Race Night** (need to check with Rev John)
 - o **Quiz Night** (Mr Ramsay happy to host. Friday evening. PTA organise food and bar)
 - o **Parent Disco** (need to check Friday availability with Disco Daddy)
 - o **Band Night** (there are a number of contacts within the school)
 - o **Off-Site Wine/Gin Tasting**
 - o **Summer Ball**
 - o **Barn Dance / Ceilidh**
 - o **Fashion Show**

- **Easter Cellophane Hamper:** Kate Moore to set up Donate National Funding app. Students will be asked to bring in easter egg / chocolate donations. We will create one hamper per class to be won through the app. Remaining donations to go to foodbank. Collection under the canopies: 22nd and 23rd February
Mrs Wooldridge to send out donation request through Parentmail and/or newsletter. Details on how to enter to follow from Kate Moore.
(We also have a number of items remaining from Christmas fayre including pottery, Moses basket, any prizes not been claimed from Christmas Fayre?)
- **Pantomime Tickets (Jacqui Edwards and Lucy Schike):** Jacqui proposed that PTA arrange a group pantomime booking, secure a group discount, and take a small profit for the PTA fund. Jacqui to approach Stourbridge Pantomime Company.
- **Crispy Crème Sale (Jacqui Edwards and Kate Moore):** Jacqui and Kate to sell donuts at upcoming Parents Evening.
- **Easyfundraising (Jacqui Edwards and Kate Moore):** Easyfundraising is a very easy, FREE way to raise money for the school. Jacqui and Kate to show people how to join and/or sign them up at Parents Evening. <https://www.easyfundraising.org.uk>
- **Amazon Smile** – Andrea to look into setting up account. (UPDATE 09/02/24 - AMAZON SMILE SERVICE CEASED 20/02/23)
- **Kids Clothes Project:** This charity project has been running for four years and has benefited about 1,200 children). PTA approved proposal from Mrs Game for a children's clothes donation bin to be placed at the school. School families who are in need will be given priority access to donations.
- **Book Donations/Swop:** Mrs Wooldridge to check with Mrs Barrows how successful this has been in the past. Possibly link to existing event like Summer Fayre or Christmas Fayre.
- **Break the Rules Day:** bear in mind for future
- **Movie Nights:** possibly in future but take a lot of teacher resource to chaperone

4. DBS and First Aid

Anyone requiring an updated DBS to contact Mrs Wooldridge.
Valid Dudley Borough DBSs and First Aid certificates, please take original and ID to Mrs Wooldridge so they can be kept on file.

5. AOB

Teddies: There are a number of teddies left over from Summer Fayre – Mrs Wooldridge to pick up with Mrs Loynds (who may have a contact for donations).

Chawn Hill Messy Church: Emma Carling to forward information about upcoming events to the PTA committee and to Mrs Wooldridge to be included in comms.

Please also follow us on www.facebook.com/OldswinfordPTA
or join our whatsapp group:
<https://chat.whatsapp.com/Bx0jI92QGPT2zaffbTuqZH>