



Field Lane
Oldswinford
Stourbridge
DY8 2JQ

Oldswinford C of E Primary School PTA



Registered
Charity No:
1096139
UK

Meeting: PTA Meeting

Date: 10/04/24

Venue: Oldswinford C of E Primary School

1. Attendees

In Person: Mrs Ellie Game (OCEPS Head Teacher), Mrs Fran Woodridge (OCEPS Business Manager), Jacqui Edwards, Zara Elliot, Kate Moore (Co-Chair), Andrea Hopkins (Co-Chair), Lucy Schike (Secretary & Comms), Helen Brown

Virtually (via Teams link): Zoe Howell

Apologies: David May (Treasurer) and Emma Carling

2. Fundraising Update

Doughnuts: This went down very well and the profit was £349.54. A big thank you to the year 6 children who helped with this. They have said they would like to do this again.

Easy fundraising: Currently have 39 new supporters and have raised £521.60

Easter Hampers: Huge thank you to all the donations we received. We raised a profit of approximately £300 and were able to donate 80 eggs to Leslie's Care Packages along with the 7 hampers which were raffled off.

Bank Balance: Currently £5,314.46

Forest School Invoice: Spring term has been paid and next invoice due May half term.

New requests for funding from school: Mrs Game and Mrs Wooldridge – nothing new currently but a potential as they are looking into lunchtime play provision.

4. Planning

- **Kids Discos (x2)**

First one is running on Tuesday 23rd April – both KS1 and KS2 running at almost the same time, does mean we require more helpers and we are currently a little short on numbers. May look at doing a flat fee for KS1 next time so they don't need to look after change for the evening and parents know a set amount to pay.

- **Summer Fayre: 14/07/24 (13.30-15.30)** to be discussed further at next PTA meeting

- **Race Night:** Mrs Wooldridge to run idea past Rev. John

- **Parents Quiz Night:** Kate Moore update

Set up for Friday 26 April and tickets went on sale through ParentMail Friday 19th April at £10/pp. 7pm for 7.30pm start and roughly ends around 9pm. Curry being provided and there will also be a bar. Volunteers needed for the bar.

- **Parent Disco:** Not looking to take forward at this time but possibly in the future

- **Barn Dance:** Not looking to take forward at this time but possibly in the future

- **Fashion Show:** Not looking to take forward at this time but possibly in the future

- Pantomime Tickets (Jacqui Edwards and Lucy Schike):

We will be doing this through Mary Stevens Hospice and the show will be around February half term 2025. No further details at this time but Jacqui has in hand.

- Crispy Crème: Buy half price donuts and sell at £1.50 each – Parents Evening – will look to do again at next parents evening

- Easyfundraising: Jacqui suggested a stall at the summer fayre to be able to show and explain benefits of signing up. Also looking into a banner for outside of the school gates so the community can also support. Andrea looking to share with contact who runs 'The Stourbridge' blog

- Book Donations/Swap: Not looking at doing this currently

- Any other ideas

- 1) Suggestion from one of the year 1 parents to have a Wonka Day in September, where we wrap chocolate bars with a 'Willy Wonka' wrapper and have some golden prizes to be won. Suggested to run in conjunction with Roald Dahl day on Friday 13th September – to be picked up at the next PTA meeting and agree if taking forward as will need to plan it before we break for the summer.
- 2) Gift Aid (Mrs Wooldridge) looking into how we can use this to be able to claim back further funds when donations are made. This can't be used where payments are made for goods or services.
- 3) Looking at how to make payments online (by card when on site) for food, drink, entrance money (David and Andrea).

5. DBS and First Aid

Anyone requiring an updated DBS to contact Mrs Wooldridge.

Valid Dudley Borough DBSs and First Aid certificates, please take original and ID to Mrs Wooldridge so they can be kept on file.

Any Mrs Wooldridge has submitted, she will confirm when they are due to run out.

6. AOB

- 1) Office to send out reminder of the second-hand clothes for sale in reception and if anyone has any summer clothes particularly to hand-down.
- 2) Following feedback and some confusion, comms to be issued to detail the choice of supporting other charities as we as our school so all parents receive the same message and clarity.